



## **MEND A HEART FOUNDATION**

Bridget and Brian O'Meara,  
Co-Founders

### **PHONE**

773.909.5214

### **EMAIL**

[info@mendaheart.org](mailto:info@mendaheart.org)

### **WEB**

[www.mendaheart.org](http://www.mendaheart.org)

## **Mend a Heart Foundation—Research Grant Application**

### **About The Mend a Heart Foundation**

The Mend a Heart Foundation was established in 2007 by Brian and Bridget O'Meara to raise awareness of congenital heart defects and to financially support congenital heart defect research. In support of all children born with congenital heart defects and medical practitioners and researchers who advance congenital heart defect research, the Mend a Heart Foundation funds initiatives that will extend and enrich the lives of heart kids. The Mend a Heart Foundation is a 501(c)(3) tax-exempt charitable organization. One hundred percent of proceeds raised are directed toward initiatives that support our mission. The organization has no paid staff; administration of the organization and fundraising efforts are conducted on a strictly volunteer basis. We will sponsor our fourth annual fundraiser on Saturday, October 16, 2010. You may visit the foundation's Web site for more information: [www.mendaheart.org](http://www.mendaheart.org)

### **Grant Instructions**

**Deadline:** For grant consideration in 2010, please respond to the requested information no later than **July 15, 2010**. A final decision and announcement of grants will be made by no later than September 1, 2010. The Mend a Heart Foundation will acknowledge receipt of proposals and will notify applicant of grant proposal status.

**Use of funds:** Grant recipients must use the funds awarded for the specific purpose for which they were awarded. The recipient must provide the Mend a Heart Foundation with a detailed accounting of all funds and a follow-up progress report within a year of receiving the funds. Any funds not used in the manner specified in the grant application must be returned to the Mend a Heart Foundation.

**Format of grant application:** Applications should be submitted in English. Please provide an electronic and a hard copy response. Electronic copies should be e-mailed to [info@mendaheart.org](mailto:info@mendaheart.org). Hard copies should be mailed to:

Mend a Heart Foundation  
c/o Brian and Bridget O'Meara  
P.O. Box 264  
Clarendon Hills, IL 60514

If sending application via FedEx or UPS, send to:

Mend a Heart Foundation  
c/o Brian and Bridget O'Meara  
111 Hiawatha Drive  
Clarendon Hills, IL 60514

***Please be clear and concise in your responses.***

### **Requested Information**

1. Title of project.
2. Name of principal investigator (PI)—provide full name of the PI responsible for the scientific conduct of the study.
3. Degree(s) earned by PI.
4. Academic rank/title—provide the current academic rank or title of the PI.



## **MEND A HEART FOUNDATION**

Bridget and Brian O'Meara,  
Co-Founders

### **PHONE**

773.909.5214

### **EMAIL**

[info@mendaheart.org](mailto:info@mendaheart.org)

### **WEB**

[www.mendaheart.org](http://www.mendaheart.org)

5. Complete address of PI to be used for all correspondence.
6. Telephone, fax, and/or e-mail to be used for all correspondence.
7. Dates of proposed project—indicate the proposed start and finish date for the project.
8. Amount of funding requested—indicate the funding requested for the first year of the project and the total funding required to complete the project.
9. Name and address of administrative financial officer—list the name of the person responsible for overseeing grant monies for the applicant's institution.
10. Name and address of the Department Chairperson. If the Department Chairperson is the same as the PI, type "same as PI."
11. Research Plan (limit this section to no more than 10 pages including tables and figures).
12. Research objectives: List the broad and long-term objectives of the project. Describe concisely what the research is intended to accomplish.
13. Research significance: Explain the importance of the research and the relevance of the research to the diagnosis and/or treatment of congenital heart disease.
14. Preliminary studies: Provide information about the PI's preliminary studies related to the studies in this application (this information will be used to establish the experience and competence of the investigator to pursue the proposed project).
15. Research design and methods: Describe the research design and the procedures to be used to accomplish the aims of the project. Describe the advantages of any new methodologies. Discuss the potential difficulties and limitations of the proposed procedures and alternative approaches to achieve the aims. Include a tentative research timetable.
16. Detailed project budget (break out by year if the project will extend over more than one year). Only direct costs will be considered for funding. The following expenses will **not** be considered for funding:
  - Alteration or renovation of lab or office space
  - Audiovisual materials
  - Audit costs
  - Communications
  - Conference grant costs
  - Entertainment costs
  - Fringe benefits
  - Fundraising
  - Indirect costs
  - Insurance
  - New construction
  - Principal investigator or consultant salary
  - Travel expenses
  - Taxes
  - Tuition or trainee salary or costs
17. Please have the financial officer at your institution submit a copy of the 501(c)(3) form or letter outlining the tax-exempt status of your organization.
18. Lay summary: Provide a summary—no longer than one page—of your research project in non-technical, lay terms. Some or all of this information could be reprinted in Mend a Heart Foundation's marketing materials, including print and online media.

If you have questions about your application, please call Brian or Bridget O'Meara at 773/909-5214.

***Thank you for taking time to complete this information.***