



Mend a Heart Foundation Research Grant Application 2019

Deadline

For grant awards in 2019, please submit a grant application by November 16, 2018. A final decision and announcement of grants will be made by February 1, 2019. The Mend a Heart Foundation will acknowledge receipt of proposals and will notify applicant of grant proposal status.

Use of Funds

Grant recipients must use funds received for the specific purpose for which they were awarded. The recipient must provide the Mend a Heart Foundation with a detailed accounting of all funds and a follow-up progress report within one year of receiving the funds. Any funds not used in the manner specified in the grant application must be returned to the Mend a Heart Foundation.

The recipient of a Mend a Heart Foundation grant is required to serve on the grant review board the year following their award. Failure to participate in the grant review process could result in termination of funding for multi-year projects.

Format of grant application

Application should be submitted in English. Electronic submissions are preferred and should be emailed to grants@mendaheart.org. All applications should be submitted as a .pdf document.

In general, the Foundation reviewers are more concerned with rationale and objectives of the proposed research rather than the detailed formatting requirements. Arial or Helvetica (10 or 12 pt.) are the preferred fonts. Margins should be no less than one inch. Please contact the Foundation with specific formatting questions.

Criteria for Selection

Proposals will be graded based on the following criteria:

- Strength of proposal: Degree to which the study aligns with the Mend a Heart Foundation's mission of supporting projects that extend and/or enrich the lives of children born with congenital heart defects.
- Value and feasibility of this research: Soundness of research plan, degree of achievability, and transferability of research findings to actual practice.
- Organization of the proposal.
- Evidence that the study proposal has been submitted to the local Institutional Review Board, if applicable.

Grant Proposal - Required Information

Title of the project

Include both the title of the project and the name of the principal investigator (PI).

Dates of the proposed project

Include the proposed start and finish date for the project. *(Please note: Grant awardees will be notified by February 1, 2019. Grant awards will be distributed by March 31, 2019.)*

Amount of funding requested

Include the funding requested for the first year of the project and the total funding required to complete the project. If funding requested will only support partial completion of the project, evidence of additional, secured funding to complete the project must be provided.

Lay Summary

Provide a succinct description of the proposed project, including a problem statement, objectives, and research methods to be used. Identify how this research is in alignment with the Mend a Heart Foundation's mission of extending and enriching the lives of children born with congenital heart defects. Be sure to use non-technical language (i.e., language easily understood by a non-scientific lay person) and limit to one page.

Specific aim (What do you intend to do?)

State the overall objectives or goals of the research. Include specific aims, research questions and/or hypotheses addressed within the proposal.

Background/significance (What led to the development of this research and why is it important?)

Describe the preliminary work done that led to the proposed research. Review the current status of research in the field related to the problem under investigation. Identify what is known and not known on the topic and how your study will fill in the knowledge gaps. Describe the potential significance of the proposed study and how it may advance heart research.

Research plan (How are you going to do the study?)

Please limit the research plan to 5 single space pages. The research plan should address the following points:

- Background and need: Justification for the proposed study and a summary of previous literature relevant to this topic.
- Research design and procedures used to obtain the study sample.

- Characteristics of the subjects to be used in the study (ages, sex, etc.).
- Tools/instruments to be used in data collection (provide a copy, if available, in the appendix).
- Means by which the data will be collected, analyzed and interpreted (adequacy of the sample size).
- A tentative timetable for the study.

Detailed project budget

Proposals will be considered if the budget is clearly delineated. Please provide a detailed project budget (break out by year if the project will extend over more than one year). Only direct costs will be considered for funding. The following expenses will not be considered for funding:

- Alteration or renovation of lab or office space
- Audiovisual materials
- Audit costs
- Communications
- Conference grant costs (except/unless under pre-approved circumstances)
- Entertainment costs
- Fringe benefits
- Fundraising
- Indirect costs
- Insurance
- New construction
- Travel expenses
- Taxes
- Principal Investigator salary
- Tuition or trainee salary or costs
- F&A costs

Tax-exempt status

Please have the financial officer at your institution submit a copy of the 501(c)(3) form or letter outlining the tax-exempt status of your organization.

Curriculum vitae/resume

Include a curriculum vitae/resume for the principal investigator, as well as each co-investigator (if applicable).

If you have questions about your application, please call Bridget O'Meara at 773-909-5214 or email Dr. Nancy Ghanayem at nxghanay@texaschildrens.org. Thank you for taking the time to submit this application.

The Mend a Heart Foundation is a 501(c)(3) tax-exempt charitable organization. One hundred percent of the proceeds are directed toward initiatives that support our mission. The organization has no paid staff; administration of the organization and fundraising efforts are conducted on a strictly volunteer basis.